NEWTON LAW FIRM OF CLEMSON, LLC
PO Box 1539
Clemson, SC 29633-1539
104 Pinnacle Street, Clemson, SC 29631
Randall M. Newton, Esq. 864-654-6042
Kimberly S. Newton, Esq Fax: 864-654-0703

LISTING AGENT CLOSING INFORMATION FORM

Property Address: _____

Listing Agent: _____
Contact Number: _____

Email: _____

License Number: _____
Company Name: _____
Broker's License Number: _____

Sellers' Names: _____

Phone Number: _____

Email: _____

Attend Closing (Check one) 1) In Person ☐ 2) By Mail ☐
3) By E-Mail ☐ or 4) by POA ☐

Total Commission: _____% or _____Dollar amount

Split: _____ Listing Agent _____ Selling/Buyer's Agent

HOA Contact: _____ Phone Number:_____
Email:_____

Earnest Money held by: _____

Will the Earnest Money be brought to closing? Yes ☐ or No ☐

Comments:_____
_____
_____
_____

Please provide any invoices that need to be paid at closing at least 7 days prior to closing. Please notify the assigned paralegal ASAP if you expect any late/last minute invoices that will need to be paid at closing.